

City of Wildrose

July 11, 2022

Wildrose Fire/City Hall

Tiebreaker: Tiebreaker for 4th seat on City Council between Todd Kragness & Fred Baldwin. Names were places in a hat, Mayor Vatne drew Todd Kragness's name as 4th seat on City Council.

Call meeting to order: for a regular Council meeting of the City of Wildrose, was held in the Fire/City Hall, Wildrose, ND on July 11, 2022. The meeting convened at 8:07 pm. Members of the Council in attendance, Mayor; Marlyn Vatne, President; Riley Reisig, V.P. Karla Magnuson, and Todd Kragness. Council woman Sarah Herland was not able to attend.

Council and guests were resided the Pledge of Allegiance.

Organization of New City Council: Oath of Office; Riley Reisig & Todd Kragness received their Oath of Office.

Motioned by Magnuson to appoint Riley Reisig as President of City Council, 2nd by Todd Kragness. Vote: Ayes; Magnuson & Kragness. Vote: Nays; None. Roll Call Vote: Kragness and Magnuson. Motion Passed.

Motioned by Reisig to appoint Magnuson as Vice President of City Council, 2nd by Kragness. Vote: Ayes; Magnuson and Reisig. Vote: Nays; None. Roll call Vote: Kragness & Magnuson. Motion Passed.

Commissions: Water & Sewer; Riley Reisig, Finance Director; Karla Magnuson, Property; Sarah Herland & Streets; Todd Kragness.

Appointment of Officers: Motioned by Magnuson to appoint Sophia Reisig as Auditor of the City of Wildrose, 2nd by Kragness. Vote: Ayes; Magnuson and Kragness. Vote: Nays; None. President Reisig abstained. Roll Call Vote: Magnuson & Kragness.

Open Agenda: Mayor Vatne opened the agenda to the public, LOC Annual Conference #4 New Business. Motioned by Magnuson to set the agenda as closed, 2nd by Kragness. Vote: Ayes; Magnuson, Reisig, and Kragness. Vote: Nays; None. Motion Passed

Guests in Attendance: Fred & Ashley Baldwin, Halan Olson, Megan Falk and Chris Hageman A/E.

Guest: Halan Olson addressed Council on utility service line, owner of property responsibilities of private lines. Mayor Vatne reviews the Wildrose City Ordinance with Council and guests in attendance. Discussions began between the Members of Council and Mr. Olson to gain some understanding of how the ordinances read and what is procedures must be taken it private line are placed in the City of Wildrose.

Engineer Report: Chris Hageman with Ackerman/Estvold reviewed with Council, the Wildrose Sewer Replacement, Lead Service Line Inventory and Future Consideration Projects.

Motioned by Magnuson to approve the Wildrose regular meeting minutes for June 13, 2022, 2nd by Reisig. Vote: Ayes; Magnuson, Reisig, and Kragness. Vote: Nays; None. Motion Passed.

Auditors Report: Review of Accounts & Balances along with Royalties.

Review of Bills: General Fund; Chamley's \$100.00, Mertes \$309.39, Steen Construction \$15000.00, Journal \$433.62, MDU \$897.66, NCC \$108.20, Core & Main \$608.90, Jorgenson Lumber \$873.35, Menards \$148.56, Farmers Union Insurance \$2123.00, and Trail Bladers \$50996.96. Enterprise Fund; Astro Chem \$25.00, MDU \$265.62, Peak Water \$417.08, R&T Water \$5818.98. Transfers; General Fund to Employee Reserve \$5674.27 and Enterprise to General for Campground rental for Summer Fest. Motioned by Kragness to approve the bills, 2nd by Reisig. Vote: Ayes, Kragness, Reisig and Magnuson. Vote: Nays; None. Roll Call Vote: Magnuson, Reisig and Kragness. Motion Passed.

Motioned by Kragness to approve the payroll for June of 2022, 2nd by Magnuson. Vote: Ayes; Kragness, Magnuson and Reisig. Vote: Nays; None. Roll Call Vote: Reisig, Magnuson and Kragness.

Astro Chem: Monthly drinking water analysis for July is satisfactory.

City Maintenance & Works: City maintenance as Council if they would consider charges for replacement of frozen meters.

McGuire Iron tentatively 3 weeks to a month before the completion of the Water Tower.

Maintenance also discussed the possibility of sloping roads to keep from puddling on city streets.

New Business: Doors & Window's replacement for the Wildrose Jail. Motioned by Magnuson to purchase the doors and window in the amount of \$3479.00, 2nd by Reisig. Vote: Ayes; Magnuson, Reisig and Kragness. Vote: Nays; None. Roll Call Vote: Kragness, Magnuson and Reisig. Motion Passed.

Evaluation & Pay Increase for Employees: Motioned by Reisig, Evaluation Forms are to be completed by City Council and turned in by June 30th yearly and pay increases will be given at the following Council meeting in July of each year, 2nd by Magnuson. Vote: Ayes; Reisig, Magnuson and Kragness. Vote: Nays; None. Roll Call Vote: Kragness, Magnuson and Reisig. Motion Passed.

Motioned by Magnuson to increase Sophia Reisig, City Auditor pay by \$2.50 per hour starting July 11, 2022, 2nd by Kragness. Vote: Ayes; Magnuson & Kragness. Vote: Nays; None. Roll Call Vote: Kragness & Magnuson. Reisig abstain. Motion Passed.

Motioned by Reisig to increase Megan Falk, Wildrose Maintenance pay by \$3.00 per hour starting July 11, 2022, 2nd by Kragness. Vote: Reisig, Kragness and Magnuson. Vote: Nays; None. Roll Call Vote: Kragness, Magnuson and Reisig. Motion Passed.

Motioned by Kragness to increase Keith Rossmiller, Wildrose Maintenance by \$3.00 per hour starting July 11, 2022, 2nd by Magnuson. Vote: Ayes; Kragness, Magnuson and Reisig. Vote: Nays; None. Roll Call Vote: Reisig, Magnuson and Kragness. Motion Passed.

Annual Budget: Mayor Vatne discussed items on the agenda and will ask for final approval at next meeting.

The North Dakota League of Cities Annual Conference will be held on September 22-24, 2022, cost of registration is \$250.00, and guest is \$135.00. Motioned by Magnuson to send City Auditor & Mayor Vatne to the ND LOC Annual Conference and approve the cost for registration, 2nd by Reisig. Vote: Ayes;

Magnuson, Reisig and Kragness. Vote: Nays; None. Roll Call Vote: Kragness, Magnuson and Reisig. Motion Passed.

Mayor Vatne suggested to Council to have a Town Hall Meeting, for residents of Wildrose and Member of Council could address and answer any questions or concerns that the residents of Wildrose would like to discuss with the Wildrose City Council. A Town Hall Meeting as been set for August 20, 2022, at 6:00 pm, dinner will be served, at 7:00 pm immediately following the meeting. Location, Wildrose Fire/City Hall.

Old Business: Generac for Water Tower; Motioned by Reisig to purchase a Generac from Acme Tools in the Amount of \$7243.58, 2nd by Kragness. Vote: Ayes; Reisig, Kragness & Magnuson. Vote: Nays; None. Roll Call Vote: Magnuson, Reisig and Kragness. Motion Passed.

Motioned by Magnuson to adjourn the meeting 10:53 PM, 2nd by Reisig. Vote: Ayes; Magnuson, Reisig and Kragness. Vote: Nays; None. Motion Passed.