

City of Wildrose

September 14, 2020

Wildrose Fire/ City Hall

Call meeting to order at: for a regular meeting Council meeting of the City of Wildrose, was held in the Fire/ City Hall, Wildrose, ND on September 14, 2020. The meeting convened at 8:00 PM. Members of the City Council in attendance, Mayor; Marlyn Vatne, President; Riley Reisig, V.P.; Karla Magnuson, Sarah Herland and Todd Kragness.

Council and guests resided the Pledge of Allegiance.

Guests in attendance: Errol Evanson, Kelsey & Jacob Daffin, Glen Lajoie, Rachel Braun, Jerome Braun, Ellayne Tracey, Megan Falk, Johanna James with KLE and Daniel Swanson with A/E.

Mayor Vatne opened the agenda to the public: New Business #9 Budget, New Business #10 Release of City Works Employee. Motioned by Magnuson to set the agenda as closed, 2nd by Herland. Vote: Ayes; Magnuson, Herland, Kragness and Reisig. Vote: Nays; None. Motion Passed.

KLE: Johanna James with KLE update Council upon receiving complaints regarding KLE vehicles speeding in town. Johanna informed Council that she addressed the matter with KLE drivers and asked the public to please get a plate or vehicle plate number and to report any incidents to KLE or Wildrose City Office.

Approval of the Wildrose City Council regular meeting on August 3, 2020. Motioned by Magnuson to approve the August 3, 2020 Wildrose City Council regular meeting minutes, 2nd by Herland. Vote: Ayes; Herland, Magnuson, Reisig and Kragness. Vote: Nays; None. Motion Passed.

Approval of the Wildrose City Council special meeting minutes on August 25, 2020. Motioned by Herland to approve the August 25, 2020 Wildrose City Council special meeting minutes, 2nd by Reisig. Vote: Ayes; Herland, Reisig, Magnuson and Kragness. Vote: Nays; None. Motion Passed.

Engineer Report: Daniel Swanson discussed the Application for Payment #2, recommend approval for SRF Payment Request #2, Change orders, and loan amount and request larger loan from state due to change orders.

Motioned by Reisig to approve the Application for Payment #2, 2nd by Herland. Vote: Ayes; Reisig, Kragness, Herland and Magnuson. Vote: Nays; None. Roll Call Vote: Reisig, Kragness, Herland and Magnuson. Motion Passed.

Motioned by Kragness to approve the SRF Payment request #2, 2nd by Herland. Vote: Ayes; Reisig, Kragness, Magnuson and Herland. Vote: Nays; None. Roll Call Vote: Kragness, Herland, Magnuson and Reisig.

Motioned by Kragness to resubmit the DWSRF program, 2nd by Magnuson. Vote: Ayes; Reisig, Magnuson, Herland and Kragness. Vote: Nays; None. Roll Call Vote: Reisig, Magnuson, Herland and Kragness. Motion Passed.

Guest: Ashley Sevre proposed to Council an idea of have all council member to receive free photo headshots for the Wildrose City Website. Council Agreed and a big Thank you to Ashley in advance for your thoughtfulness.

Auditors Report: Account & Balances were reviewed along with the Gross Production Tax and Royalties.

Review of Bills: General Fund; Visa \$35.88, Napa \$200.36, Minot Restaurant Supply \$10000.00, The Sign Shop \$355.00, Ackerman/Estvold \$92532.50, Interstate Billing \$936.14, Horizon Resources \$735.65, Journal \$281.16, MDU \$613.34, Metes Implement \$294.59, NCC \$106.24, Quill \$457.78, RDO \$790.32, Sherwin Williams Co. \$200.00, Trail Bladers \$6165.00, Horizon Resources \$535.55, Farmers Union Insurance (General & Inland) \$2097.00 and Tom Genzler \$3135.00, \$3254.03 and \$3300.00. Enterprise Fund: APE \$714.08, Circle Sanation \$1971.50, MDU \$349.23 and R&T Water Assoc. \$4660.48.

Motioned by Herland to approve the August bills, 2nd by Kragness. Vote: Ayes; Kragness, Magnuson, Herland and Reisig. Vote: Nays; None. Roll Call Vote: Kragness, Magnuson, Herland and Reisig. Motion Passed.

Motioned by Herland to approve the August payroll, 2nd by Reisig. Vote: Ayes; Kragness, Magnuson, Reisig and Herland. Vote: Nays; None. Roll Call Vote: Kragness, Magnuson, Reisig and Herland. Motion Passed.

Astro Chem monthly report as satisfactory.

LOC Annual Conference: Motioned by Magnuson for the City Auditor to attend the Virtual Annual Conference through LOC and City will pay the cost of \$175.00, 2nd by Herland. Vote: Magnuson, Herland, Reisig and Kragness. Vote: Nays; None. Roll Call Vote: Magnuson, Reisig, Herland and Kragness. Motion Passed.

Motioned by Magnuson to add City mowing charges to the Black Mountain Software billing charges, 2nd by Magnuson. Vote: Kragness, Magnuson, Reisig and Herland. Vote: Nays; None. Motion Passed.

Council review all mowing invoice and charges.

New Business: Motioned by Herland to approve the Wildrose Golf Liquor License renewal, 2nd by Magnuson. Vote: Ayes, Reisig, Magnuson, Herland and Kragness. Vote: Nays; None. Roll Call Vote: Magnuson, Reisig, Herland and Kragness. Motion Passed.

Parts, repair and Personal use on City Equipment, Council discuss personal use of equipment and City use. They also discussed if purchase over \$1000.00 should be reported to City Auditor and Auditor will pass message to all Council members.

Motioned by Kragness to approve the Wildrose City Annual Budget for December 31, 2020, 2nd by Reisig. Vote: Ayes; Kragness, Reisig, Magnuson and Herland. Vote: Nay; None. Roll Call Vote: Kragness, Reisig, Herland and Magnuson. Motion Passed.

Reisig addressed his Council member regarding the current City Works Employee. He expressed his concerns to the limited time spent on City works. Council agreed to open the application process, discussed the matter with the City Attorney and to have the Mayor of Wildrose speak with City Works employee.

Steel containers was a topic of discussion, Council asked City Auditor to check into containers available and possibly delivered the 2nd week of October.

Alleyways also a topic for discussion, alleyways need clearing for emergency vehicles.

Old Business: None.

City Maintenance & Works: Megan Falk discussed with Council the possibilities for purchasing a Push Weed Eater and Air Compressor. Motioned by Herland to allow the purchase of the weed eater and air compressor for the City of Wildrose with a budget of \$1000.00, 2nd by Kragness. Vote: Ayes; Herland, Kragness, Magnuson and Reisig. Vote: Nays; None. Roll Call Vote; Herland, Reisig, Magnuson and Kragness. Motion Passed.

Motioned by Magnuson to adjourn the meeting @ 9:30PM, 2nd by Herland. Vote: Ayes; Reisig, Herland, Magnuson and Kragness. Vote: Nays; None. Motion Passed.

Next Council meeting will be held on October 5, 2020 at the Wildrose Fire/ City Hall at 8:00PM.